

# The CAV/VAC

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Membership

# The CAV/VAC Org Chart

National VP

1 CAV  
Membership

2 CAV  
Membership

3 CAV  
Membership

# National Membership

Total Membership

843

Veterans – 453

Veteran Supporters – 332

Honourees – 29

Silver Cross – 10

Riders at Large – 19

# The CAV/VAC Membership Year

- The CAV organization operates on a 12 month calendar cycle, beginning on 01 November of each year and ending on the 31 October of the following year. To remain a member in good standing, renewal funds need to be collected at the Formation level no later than (NLT) the 15th day of October in order to be at National level in time for the CAV audit for the up coming year.
- New members regardless of joining date must also adhere to the renewal cycle as well in order to keep within the federally mandate audit for the CAV. Formations need to ensure that they inform potential new members who join late in the season of this policy and the requirement of an on coming year renewal fee NLT 15 Oct.
- NOTE - It is suggested that the Formations use the “common sense” approach on potential new members who want to join after July, and that potential new members can still continue to ride with the particular unit that they have chosen to be with, but their membership application will not be processed and will not have any CAV privileges until the renewal year of 01 November.

## \*SPECIAL NOTE\*

Membership dues paid are for the privileges offered by the CAV organization, such as the use of the Web page, Facebook pages, attending special meetings or rallies and the right to wear the CAV logo back crest as a member in good standing. Membership funds gathered from CAV through the addition of new members and renewals are used as annual CAV operating funds and should not be correlated or seen as the right of “purchasing” an item such as the CAV trademarked Logo Back Crest.

- THE CAV LOGO BACK CREST IS NOT MERCHANDISE TO BE BOUGHT AND IS STRICTLY THE PROPERTY OF THE CAV ORGANIZATION AT ALL TIMES

# Membership Applications

- Please have all Units use the 'NEW' Membership Application Form ... it is downloadable from the National Website and should be downloadable from Formation Websites as well.
- Any & All Older Versions need to be destroyed and will NOT be accepted if submitted.
- Please ensure that Applications are completely filled out and that all other documentation is submitted with the Application .... this has to be adhered to at the Unit Level and in some cases is STILL NOT BEING DONE. !!?
- Incomplete Applications WILL NOT be processed.
- Unit Presidents or their designated Unit Membership Coord are to review & submit the Application to their Formation Membership Coords .... DO NOT have the NEW Member sending in their own Applications.
- Please ensure that Unit Presidents or their designated Unit Membership Coords are conversant with ALL Membership requirements as per the current Constitution.

# Retraction of Renewal or Membership Fees

- If an issue arises that an individual cannot remain in the CAV, but has just submitted the renewal or new membership fee, a refund can be granted if the request is within 30 days of the funds being submitted to CAV HQ.
- The process to be taken is as follows;
  1. A request for refund of new membership fees is to inform your area Formation President of your decision by letter, giving a brief submission on why you wish to leave the CAV. The CAV back crest and accouterments, must accompany the letter to the Formation President. Upon receiving this submission, the Formation President will ensure that this request is within the time allotted for a refund, and then will submit an email to CAV HQ seeking approval. Back crest and accouterments are to be forward to the area Formation Membership Coordinator and held as stock.
  2. A request for refund of renewal fees is to inform your area Formation President of your decision by email or letter, giving a brief submission on why you wish to leave the CAV. Upon receiving this submission, the Formation President will ensure that this request is within the time allotted for a refund, and then will submit an email to CAV HQ seeking approval. 25 March 2014 Ver 1.4
  3. Once approval has been granted by CAV HQ, a cheque will be issued from CAV funds to reimburse the renewal or new membership fees and forward it directly to the individual who submitted the request for refund.

# Voluntary Departures

A member who decides that they no longer want to remain part of the CAV organization for whatever personal reason can do so without malice. The member is required to inform their Unit President by means of the delivery of their CAV back crest back to the Unit President and if so can inform the Unit President of the reason behind their departure, but it is up to the individual's choice to do so. If the reason for departure is to personal in by means that a "face to face" meeting at the Unit level cannot take place to deliver the back crest, then the departing member is to mail the back crest to the Formation Membership Coordinator (by registered mail for tracking purposes) and include a brief statement with the back crest to state who you are, what Unit you are from and that you are departing CAV, hence the reason for returning the back crest.

## \*SPECIAL NOTES\*

1. Those who have decided not to renew their membership status are to follow the same course as listed above in the Voluntary Departure paragraph.
2. If the area Formation President deems that the individual requesting departure is not leaving due to being disgruntled or under review for a possible dismissal action, the Formation President can ask CAV National HQ for a waiver to grant the member approval to keep his/her back crest and accouterments as a commemoration souvenir with the understanding that they will not be worn in a public forum as long as they are NOT a CAV member. This should be considered an "EXCEPTION" and not the rule to have done.

# CAV Crest Replacement

- There may come a time whereas an individual's back crest may need replacement or that the individual would like to change the element color of his/her crest. This can be accomplished by submitting a new membership application indicating that it is a CAV Back Crest replacement or an element color change to your area Formation Membership Coordinator with the applicable replacement administrative fee of \$35.00.
- The Formation Membership coordinator will then process the application request.
- NOTE: For requests to change the CAV back crest for another element color or replacement, the old back crest **MUST** be turned into the Formation Membership Coordinator before receiving the new back crest.
- For a replacement crest, a Unit President or Formation executive must endorse your application to verify the need for a replacement. If the replacement is due to wear and tear, the old crest is to be returned to the Formation Membership Coordinator for disposal.